



Protocol for Use of Planning Officer Delegations

- (1) This Protocol is supplemental to the Scheme of Delegation adopted by Full Council. It sets out the circumstances in which the Head of Economy agrees to refer certain planning applications to Committee for determination.
- (2) Pursuant to the Scheme of Delegation, the Head of Economy has delegated authority to determine all applications within their area of responsibility subject to the decision being “in accordance with the overall policies and procedures approved by the Council”.
- (3) For the purposes of the Scheme of Delegation, a decision on a planning application is “in accordance with the overall policies and procedures approved by the Council” where the decision is made in accordance with the National Planning Policy Framework as determined by the Head of Economy acting in consultation with the Chair and/or Vice-Chair of the Planning Committee.
- (4) The Head of Economy agrees not to exercise their delegated authority where:-
 - (a) a Member of the Council requests that the application is determined by the appropriate Committee and the request has been made in accordance with the Planning Code of Practice or such other protocol / procedure adopted by the Council
 - (b) it is a major application (as defined in law) for:-
 - development within Schedule 1 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2011 (or any amendment or statutory re-enactment thereof)
 - a residential development for 15 or more dwellings
 - the erection of any industrial building/s with a gross floor space exceeding 3,750 sqm
 - a retail development with floor space exceeding 2,500 sqm
 - a renewable energy development, as defined by Government guidance, (unless the application would be refused under delegated authority)
 - (c) the Head of Economy considers the application to be of a controversial nature.

